

Recurring 28-Day Payment Authorization and Prorated Refund Addendum

McBride Restaurant Consulting LLC

Version 4.0

1. Purpose and Incorporation

This Recurring 28-Day Payment Authorization and Prorated Refund Addendum (the "Addendum") applies only when a client purchases the 12-Period Partnership, 6-Period Partnership, or Weekly Operator Support plan from McBride Restaurant Consulting LLC ("Consultant"). It is incorporated into the Consulting Services Agreement and the applicable Statement of Work or order record.

2. Fixed Period and End Date

One period means exactly 28 consecutive calendar days. The 6-period plans last 168 calendar days. The 12-period plan lasts 336 calendar days. Each plan has a fixed number of charges and ends automatically after its last charge. There is no open-ended renewal. A new term or extension requires a new acceptance.

3. Express Recurring-Payment Authorization

By electronically accepting this Addendum and completing PayPal approval, Client expressly authorizes PayPal to charge the setup fee and first 28-day period when the plan begins, followed by the stated 28-day charge for the remaining fixed number of periods. Client will see the exact schedule immediately before approval. Client may revoke authorization by canceling as described below.

4. Exact Plans and Charges

- 12-Period Partnership: \$520 setup fee plus 12 charges of \$262.50 every 28 days. The initial charge is \$782.50. The maximum plan total is \$3,670 across 336 days.
- 6-Period Partnership: \$520 setup fee plus 6 charges of \$280 every 28 days. The initial charge is \$800. The maximum plan total is \$2,200 across 168 days.
- Weekly Operator Support: \$520 setup fee plus 6 charges of \$1,105 every 28 days. The initial charge is \$1,625. The maximum plan total is \$7,150 across 168 days.

The selected plan shown immediately before acceptance and PayPal approval controls. No charge is authorized beyond the listed setup fee and fixed number of period charges without a new acceptance.

5. Enrollment and Billing Dates

The enrollment date is the Pacific Time calendar date on which PayPal confirms the initial payment, unless the Statement of Work expressly identifies a later start date. The enrollment date is service day 1. Each later charge is scheduled every 28 days from the enrollment date.

Weekends, holidays, Client closures, unused meetings, and Client scheduling conflicts do not pause or extend a period unless Consultant agrees in writing.

6. Cancel Anytime and Stop Future Charges

Client may cancel at any time by emailing mcbridejoshua7@gmail.com with the subject "Cancel recurring consulting plan" and providing the Client name, order email, selected plan, and PayPal subscription identifier if available. A phone call is not required.

Unless Client requests a later date, cancellation is effective when Consultant receives the request. Consultant will cancel the PayPal plan so no unpaid future period is charged. Services end when cancellation becomes effective unless the parties agree otherwise in writing.

7. Current Paid Period Prorated Refund

If Client cancels during a paid 28-day period, Consultant will refund the unused whole days remaining in that paid period. Future unpaid periods are canceled and are not part of the refund because they were never charged.

Unused whole days equal 28 minus elapsed service days in the current paid period, but never less than zero. The enrollment date or period renewal date and the cancellation date count as elapsed days.

$$\text{Refund in cents} = \text{round}(\text{current 28-day period charge in cents} \times \text{unused whole days} \div 28)$$

The result is rounded once to the nearest cent. There is no cancellation fee.

The \$520 setup fee is fully refundable if cancellation becomes effective before onboarding work begins. Once onboarding work begins, the setup fee is earned and nonrefundable except when required by law or when Consultant materially fails to provide the promised onboarding service.

8. Worked Example

A Client is enrolled in the 6-Period Partnership at \$280 per 28-day period. Client cancels after 18 elapsed days in the current paid period. Ten whole days remain.

$$\text{Refund} = \$280 \times 10 \div 28 = \$100.00.$$

The remaining unpaid period charges are canceled and are not collected.

9. Unused Meetings and Other Charges

Completed or unused meetings do not change the calendar-day formula. Separately approved travel, parking, tolls, additional work, third-party costs, taxes, or other non-plan charges are not part of the current-period refund.

10. Price Changes

The recurring amount will not change during the accepted fixed term. Any later term, extension, or materially different service requires new written terms and a new payment authorization.

11. Refund Processing

Consultant will calculate the refund from the stored enrollment date, current paid-period start date, effective cancellation date, current period price, and payment record. An approved refund will be returned through the original payment method when reasonably available. Payment processors and financial institutions may take additional time to display a completed refund.

If PayPal does not allow Consultant to issue an approved refund through the original transaction, Consultant will arrange another reasonable payment method after verifying Client's identity and payment record.

12. Records Kept

The transaction record may include Client's legal name, email, business, selected plan, setup fee, 28-day charge, maximum number of charges, maximum plan total, enrollment date, agreement names and versions, acceptance timestamp, PayPal subscription and transaction identifiers, payment status, cancellation request and effective date, elapsed days, unused days, calculation formula, refund amount, refund receipt, Statement of Work, and related correspondence.

Acceptance is not stored, emailed, treated as a confirmed booking, or used to begin services until PayPal reports a successful initial payment.

13. Failed Payments

If a scheduled payment fails, PayPal may retry the charge. Consultant may pause upcoming services while the payment is past due. Consultant will not add an undisclosed late fee. Client may cancel instead of curing the failed payment, subject to payment for services already provided and any refund required under this Addendum.

14. Consultant Termination

If Consultant terminates without Client breach, future charges will be canceled and the same current-paid-period refund formula applies. Consultant may suspend or terminate for Client's unlawful conduct, threats, harassment, misuse of Consultant Materials, nonpayment, or a request that Consultant participate in unlawful or unsafe conduct.

15. Taxes, Disputes, and Chargebacks

Taxes, if applicable, will be disclosed before payment. A refund does not waive an amount independently owed for approved work or expenses outside the plan. Chargeback rights and PayPal procedures are separate from this contractual cancellation process.

16. Electronic Acceptance

Typing a legal name, checking the Addendum acceptance box, and completing PayPal approval constitutes Client's electronic signature and express agreement to the setup fee, recurring amount, 28-day frequency, fixed number of charges, cancellation method, and prorated-refund formula.

17. Washington Law and Review

Washington law governs this Addendum. Disputes are handled under the Consulting Services Agreement. If this Addendum conflicts with the Consulting Services Agreement concerning recurring charges or refunds, this Addendum controls.

Contact

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This template is intended for business use and should be reviewed by a Washington attorney before reliance in a material engagement.